



RFP # 23-007

JANITORIAL SERVICES

ADDENDUM # 1

The following addendum amends or modifies the solicitation terms, conditions, and/or specifications as originally issued. Listed below are answers to questions submitted regarding the Request for Proposals for Janitorial Services.

1. Who is the current contractor and what is their price?

Ecocare is the current janitorial services provider with an annual contract price of \$48,276.00.

2. What is the square footage of the buildings included in this project?

Police Department – 17,098

Ford Center

- **Building 1 – CAC – 6,954**
- **Building 2 – Rec. Hall – 5766**
- **Building 3 - Main Senior Center – 3,410**
- **Building 4 - Papa Morris – 4500**

Public Works – 1080

Linear Park – 425

City Hall – 2925

Hardy Amphitheatre - 875

3. Will a bond be required for submission of a bid proposal?

A bid bond will not be required.

Initial to acknowledge and include with submittal: _____

4. Should prices be submitted after the walk through, or should it be done before I arrive and quote prices based on the hourly rate of the job?

All pricing will be submitted on the Price Proposal Form provided on page 11 of the Request for Proposal and sealed proposals shall be submitted no later than 12 noon EDT on Wednesday, June 7, 2023.

5. Please make the following change to cleaning requirements for Linear Park.

Linear Park will be cleaned five (5) per week on Tuesday, Thursday, Friday, Saturday, and Sunday.

6. **On the attached revised Price Proposal Form, include an optional per square foot cost for carpet cleaning and the application of two (2) coats of floor finish on VCT floors. The floor finish shall have a minimum of 20% solids and floors shall be buffed after application of floor finish. The city reserves the right to solicit competitive bids for both services if doing so serves the best interest of the city.**

7. Should the electronic copy of the proposal be submitted as an e-mail attachment or on a flash drive?

The electronic copy shall be submitted with copies of your proposal on a flash drive.

This Addendum is issued to modify or interpret the bidding documents. Bidders are hereby instructed that the terms and specifications for the above referenced project are modified, corrected, or/and supplemented as hereinafter described. Bidders are hereby instructed to acknowledge receipt of this Addendum.

Initial to acknowledge and include with submittal: _____

PRICE PROPOSAL FORM

JANITORIAL SERVICES

<u>Facility</u>	<u>Total Monthly Cost</u>
City Hall (Nail Salon)	\$ _____
Police Department	\$ _____
Public Works	\$ _____
Ford Center	\$ _____
<ul style="list-style-type: none">• Building 1 – CAC• Building 2 – Rec. Hall• Building 3 – Main Senior Center• Building 4 – Papa Morris	
Linear Park	\$ _____
Hardy Amphitheatre	\$ _____
TOTAL – All facilities	\$ _____
Hourly Rate for Additional Services as Needed	\$ _____
Hourly Rate – Carpet Cleaning – Per Square Foot	\$ _____

Initial to acknowledge and include with submittal: _____

**Hourly Rate - Application of Two (2) Coats of
Floor Finish – Per Square Foot**

\$ _____

BIDDER INFORMATION

Company Name _____

Address _____

Company Representative _____

Authorized Signature _____

Initial to acknowledge and include with submittal: _____