RFP 22-007
STUDENT TUTORING SERVICES

ADDENDUM #1

Submitted Questions

1) Will the city consider awarding this RFP to vendors who offer virtual tutoring services only? Yes.

2) How many students are estimated to participate? The program has a budget of $50,000.00; proposers should use this amount to determine the number of students that can be served.

3) What criteria are school staff using to refer students to this tutoring program? The RFP identifies the City's criteria for student eligibility.

4) How many tutors are anticipated to be needed for this opportunity? The program has a budget of $50,000.00; proposers should use this amount to determine the number of tutors needed.

5) What is the minimum educational requirement for tutors? The RFP requires that tutors be qualified to perform the services. We expect qualifications will vary based on a number of factors.

6) In what content areas will tutors be providing academic support? We anticipate a focus on math, reading and language arts but other subjects are likely to be needed as well.

7) For what grade levels? K-12.

8) Is it possible to hold tutoring sessions at Powder Springs area schools? That would be determined by the schools.

9) Will tutoring services be offered to students with disabilities and/or English language learners? Will multi-lingual tutors be needed? We anticipate that English language learners will be among those referred to this program, and students may potentially have disabilities as well. While training in ELL instruction would be useful, it should not be necessary for tutors to be bilingual.

10) What student information will school staff be passing on to the vendor so that tutors can personalize sessions? Proposers may include description of information needed and desired.

11) In line with tutoring best-practices as outlined by the National Student Support Accelerator from the Annenberg Institute at Brown University, we use district/school supplemental materials and assessments aligned with district curriculum to ensure best

Initial to acknowledge and include with submittal: _____

possible engagement between tutoring and grade-level content/learning objectives—a way to extend the classroom and connect learning. Will it be possible to receive materials from schools? That would be determined by the schools and the parents of the students receiving tutoring services.

12) What outside support are you envisioning a vendor to use for successfully carrying out this tutoring program? We would like to know what assumptions proposers are making. These might include using school property as a location for tutoring sessions or obtaining access to school materials and assessments.

13) Once the new school year begins, will sessions take place before, during, or after school? We hope that vendors will employ their experience and expertise to create the best program for the students in the Powder Springs community.

14) How will Powder Springs advertise this tutoring program to students? Local schools will refer students to the program.

15) Will a PO be issued billable tutoring hours? The City intends to execute a contract with the selected vendor, with payments to be billed against the contract.

Initial to acknowledge and include with submittal: _____