



City of Powder Springs

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Administration
Community Development
Economic Development & Events
Municipal Court
Human Resources
Finance
Information Technology & Projects
Public Safety
Public Works

MEMORANDUM

TO: Mayor and Council
FROM: Pam Conner
DATE: March 29, 2017
RE: Update

Upcoming Dates:

- April 1-April 2 – Lion King Production at CAC
- April 18 – Comp Plan Workshop at Ford Center 6:30PM (Not a town hall)
- April 22 – Pick It Up Clean up day – 8 to 12
- May 6 – Run for Food 5K Lucille at 9AM
- May 6 – PS Business Group community expo Town Square 11AM
- May 16 – Comp Plan Workshop at Ford Center 6:30PM
- May 25 – Employee Picnic – Water Park 5-8
- June 16 – Blood Drive – Courts Auxiliary – 10AM-3PM
- July 4- Independence Day Celebration Town Square 7PM
- July 25-30 Buy Local Promotion
- August 1 – National Night Out Town Square 6PM
- Nov 11 – Veterans Day Parade and Program
- Dec 1 – Tree Lighting Town Square 6PM
- Dec 2 – Reindeer Run 5K Wildhorse at 9AM

Budget Meeting Dates:

- April 27 – budget retreat with M&C
- May 2 – open house/town hall
- May 3 – agenda 1st reading
- May 4 – open house
- May 15 – 1st reading
- May 18 – open house
- May 23 – open house
- May 31 – agenda 2nd reading
- June 5 – 2nd reading

P&Z Appointments:

Ward 1 – Johnny Purify
Ward 2 – Wanda McDaniel
Ward 3 – Nancy Farmer

Museum: Extended hours Monday to Friday from 1-5 will begin next week.

PD Sign: Contractor was on site installing brick this week. The sign should be finished in fabrication this week and move to paint next week. Henry is currently scheduled to have the sign installed the week ending 4/21. They will then do the fiber termination and interface everything.

Linear Park:

- **Special Needs Crew** is on site installing turf. They hope to be done Wednesday with the turf. The other crew will be back on site on Wednesday to fine grade the site, stabilize and install the fence. The crew should be completed with the job by middle of next week and be ready for a punch list as long as the weather cooperates. The relocation of the benches was not captured in the bid but the work is under \$5000 and still under budget for the project. The bench location creates a potential bottleneck and moving them back will prevent easier movement.
- **Basketball and parking** We will be opening the bids on Thursday, March 30.
- **Landscaping** The contractor sprayed the weeds 2 weeks ago and sprayed again today. They currently have the project on a two week cycle on treating it. They will be out once the poison has had time to work and reassess.

Sidewalk project We are waiting for the contractor to submit the final invoice on Louise. Lindley punch list is supposed to be completed by April 7. We are currently scheduling a punch list walk through for Park and Louise.

Deercreek Right of way agent at Cobb is waiting on plans to be completed by Cobb so they can begin acquisition.

Powder Springs Park Pavilion



Training Opportunity

May 24, 2017

The Georgia Municipal Association and Georgia Cities Foundation are pleased to announce the 2017 Heart & Soul Downtown Workshop, which will be conducted on Wednesday, May 24th, in downtown Madison about downtown revitalization. "Municipal elected officials, city managers/administrators and assistant city managers will receive six hours of training credit through the Municipal Training Institute for completion of the entire workshop."

Grants: A review of the provided information has been completed. The draft document regarding funding likelihood is expected by end of next week. Several of the funding sources under evaluation are very good fits for the City's projects that are included in the strategy. They plan to move those opportunities forward in the months of April and May. Generally speaking any grants submitted in April or May could see a funding decision between July and November depending on the source. Additionally, they are in contact with ARC about the LCI funding meeting on April 21 to discuss the projects best suited for an application.

Bike Share: We are looking at a bike sharing model similar to the program in Chattanooga or at Town Center Mall. Additionally, we are considering whether to submit an application to be a bike friendly community, which is due in August. . "Applicant communities are judged in five categories often referred to as the **Five Es**. These are Engineering, Education, Encouragement, Enforcement, and Evaluation & Planning. A community must demonstrate achievements in each of the five categories in order to be considered for an award on the Bronze, Silver, Gold or Platinum level. Communities with more significant achievements in these areas receive higher awards."

INSURANCE DUE BEFORE MARCH 31

ShawHankins Online Underwriting Center

- 1) Open Internet Explorer and go to <https://shawhankins.easyappsonline.com/login.asp>
- 2) Click on ShawHankins – Enrollment Center.
- 3) Click on ShawHankins – Medical Underwriting.
- 4) When ShawHankins – Medical Underwriting opens, enter your default username and password.

Your Default User Name: the first two (2) characters of your first name and the first six (6) characters of your last name. - If your last name is less than (<) six (6) characters, use all letters of your last name. (Note: Your Default Username will always remain the same).

Your Default Password: password

- 5) **CREATE A NEW PASSWORD AND CLICK SAVE.**
- 6) **CLICK ON THE APPLY-ON-LINE BUTTON TO START THE ENROLLMENT PROCESS.**
- 7) **SELECT YES TO THE SYSTEM REQUIREMENT AGREEMENT PAGES.**
- 8) **COMPLETE THE ENROLLMENT PAGES. (NOTE * ITEMS REQUESTED MUST BE COMPLETED).**
- 9) **SIGN YOUR NAME USING YOUR MOUSE. (VERY SIMILAR TO “ETCH-A-SKETCH”). (ALSO HAVE YOUR SPOUSE SIGN HER NAME IF YOU HAVE INTENTIONS TO COVER HER).**
- 10) **CONGRATULATIONS. YOU HAVE COMPLETED THE ENROLLMENT PROCESS.**
- 11) **CLICK ON THE MAIN MENU BUTTON TO RETURN TO THE MAIN MENU.**
- 12) **LOG OFF SHAWHANKINS, MEDICAL UNDERWRITING, AND CLOSE BROWSER TO PROTECT YOUR PERSONAL DATA.**

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